

## **How do I pre-consign on-line???**

If you are comfortable using a Google spreadsheet and drop down menu, digital pre-consignment might be a good fit for you.

E-mail **NNS.fallspring@gmail.com** during the pre-consignment window shown on the website for each sale. On--line pre-consignment limited to **40 people**.

You will be provided with a Google spreadsheet with dropdown menus and auto-fill fields for all your item details. There is an 80-item limit.

E-mail **NNN.fallspring@gmail.com** when you have completed your Google spreadsheet **no later than the last day of the pre-consignment period**, or anytime prior. You will be assigned a consignment number, and your tags will be printed and delivered to Elaine Waterman. **This schedule is firm - no notification by the deadline, no tags will be printed.**

Tag pick-up: Digital pre-consignors' tags, tagging gun, stems and consignment card will be available for pick-up in Elaine Waterman's entry - 63 Church St (Rt.5N), 8<sup>th</sup> house on left after white Congregational Church - when notified by the NNS. Tagging gun, extra stems and completed consignment card must be returned within 3 days of pick-up to Elaine.

**Though your spreadsheet can be printed out at anytime, it is also available in the cloud for future reference.**